Policy 3.25

Academic Support Services Policy

The College provides student support programs, services, and activities consistent with its mission that are intended to promote student learning and enhance the development of its students. The College publishes academic policies that adhere to principles of good educational practice. These policies are disseminated to students, faculty, and other interested parties through publications that accurately represent the programs and services of the College.

References

Legal References: *Enter legal references here*

SACSCOC References: *CR* 2.20, CS 3.4.5, CS 3.4.9

Cross References:

- **Federal Work Study Program Policy**
- **Comprehensive Articulation Agreement Policy**
- **Academic Advising Procedure**
- **Faculty Advisor Responsibilities Procedure**
- **Change in Program of Study Procedure**
- **Acceptance Letter Procedure**
- **Veterans Advising Procedure**
- **Financial Aid Advising Procedure**
- **Drop/Add/Withdrawal Procedure**
- **Library Procedure**
- **Learning Enhancement Center (LEC) Procedure**
- **Distance Education Learning Procedure**
- **Curriculum Attendance Rosters, Official Class Rosters, and Grade Reporting Procedure**
- **Counseling Services Procedure**
- **Reporting Student Membership Hours Procedure**
- **Placement Testing Procedure**
- **Services for Students with Special Needs Procedure**
- **Transcripts Procedure**
- **Grade Reports Procedure**
- **Student Support Services Program (TRiO)**
- **Graduation Exercises Procedure**
- **Housing Procedure**
- **Distance Education Procedure**
- **Audiovisual Department Procedure**
- **Federal Work-Study Student Handbook Procedure**
- **Financial Aid Procedure**
- **Veteran Affairs Procedure**
- **Student Center and Food Service Procedure**
- **Social Life Procedure**
- **Student Government Association Procedure**
- **Guided Tours Procedure**
- **Student Change of Name or Address Procedure**
- **Computer Use Guidelines for Students/Patrons Procedure**
- **Financial Aid Disbursement Procedure**
- **College Expenses Paid by Outside Agencies Procedure**

- **Student Clubs and Organizations / Bank Accounts Procedure**
- **Student Activities Procedure**
- **Media Graphics Department Procedure**
- **Testing Service Procedure**
- **Alcohol/Drug Abuse Information for Students Procedure**
- **Information Service Procedure**

History

Senior Staff Review/Approval Dates: *04/11/2016*

Board of Trustees Review/Approval Dates: *06/07/2016*

Implementation Dates: *Enter date(s) here*